

## Schedule an appointment with your Instructor

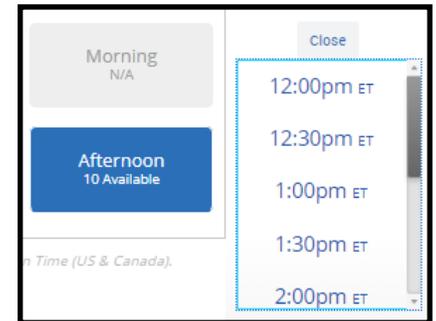
1. Download the Navigate App to your phone or access Navigate online
2. On the Student Homepage, select the Appointments link and click Schedule an Appointment to begin
3. Select the Reason for the appointment
  - > **Advising**
  - > **Instructor Meeting**



Continue to Next Step



4. Continue to the Location and Staff selection
  - > **Instructor Office Hours**
  - > **Search for the name of your Instructor**
5. Choose the day and time that fits your schedule
6. Review the appointment details, provide additional comments, and set email and/or text reminders for the appointment



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