

SOCIAL SECURITY CARD/ DENIAL LETTER

Applying for a Social Security Number (SSN)?

- Only nonimmigrants with proof of work authorization and a job offer may apply for a SSN.
- Employment letters must include a start date. Social Security cannot accept offer letters without a start date.
- A student must apply within 30 days of the start date on their employment letter.
- For OPT (Optional Practical Training) students, you must wait to apply for a SSN until the “Valid From” date on your EAD (Employment Authorization Document). Department of Homeland Security will not be able to verify your status before that date.

When do you need a Social Security denial letter?

If you are applying for a Connecticut Driver’s License or State I.D. and do NOT have a job, you must apply for a SSN denial letter in order to have a license issued.

The ISO requires one week preparing a Social Security letter.

ITEMS FOR SOCIAL SECURITY CARD

- Letter from ISO
- Passport
- I-94 (small white card)
- I-20 or DS-2019
- A job offer letter from Employer that begins within 30 days
- You must have entered the USA at least 2 weeks prior to requesting Social Security Card.

ITEMS FOR DENIAL LETTER

- Passport
- I-94
- I-20 or DS-2019

TO: Social Security Administration Office
Giaino Federal Bldg., Suite 415
150 Court St.
New Haven, CT 06510

PHONE: (203) 773-2343; 1-866-331-5281; 1-800-772-1213 (24 hours)

OFFICE HOURS: Monday to Friday
9:00 a.m. to 3:30 p.m.

WEBSITES: www.ssa.gov for forms and information
www.socialsecurity.gov/locator for locations and directions