

SURF 2023 Awards

The David McHale Gift Fund and Carrubba Endowment will support the SURF 2023 program. A limited number of SURF awards will be selected for funding by a panel of faculty reviewers in a competitive application process. SURF 2023 will accept applications for virtual, hybrid, and on-campus projects. The SURF program is open to all undergraduate students, with the exception of seniors graduating before December 2023. SURF encourages project proposals from all disciplines, including interdisciplinary projects. All SURF projects are proposed by students in collaboration with a faculty mentor or co-mentors. SURF awards include:

- A \$3,000 stipend for each student upon successful completion of the program: The SURF program requires a commitment to fulfilling research responsibilities. Stipends will be awarded in one lump sum in October, upon fulfillment of all requirements.
- A \$1,500 stipend for each faculty member for each student supervised: Faculty may co-mentor a student project, in which case the faculty mentor stipend is divided and each faculty co-mentor receives a stipend of \$750.
- Student housing in the University residence halls: On-campus housing is available for students conducting on-campus lab projects. The housing option is available only for the period of time when research is being conducted in the lab facilities. Students conducting projects that require the use of on-campus lab facilities should plan to conduct pre and post lab work off-campus to limit the number of weeks of on-campus housing. **Meals are not included in the housing option.** Applications for housing must be made at the time of application for the SURF program. The housing request form is included in the SURF application materials.
- The use of on-campus lab facilities: Students may conduct research in an on-campus lab facility, as available. Students planning lab projects should work with their mentors to determine the availability of lab space.
- An allowance for lab supplies and other research expenses, as funding allows: Students may propose a budget up to \$1,200. Supply orders may not exceed the amount proposed in the budget submitted as part of the application. **Out-of-state travel is not supported.** **Non-consumable supplies become the property of the University upon completion of the research project.**
- Special mention on the co-curricular transcript as “Summer Undergraduate Research Fellow” and participation in the summer UNIV 4000 non-credit course will be recorded on academic transcripts, upon successful completion of requirements.

Student Responsibilities

- Active participation in a virtual summer research community is expected. Students will be expected to complete activities and assignments hosted on the UNIV 4000 Canvas course site.
- Students must order research supplies through their assigned lab/supply manager. Students may not purchase their own supplies. Supply orders may not exceed the amount proposed in the budget at the

time of application. Students are encouraged to work with their mentors and lab managers (TBA) within their disciplines when researching costs to prepare their proposed budgets. Be sure to include costs for shipping/handling.

- Students will be required to take CITI Responsible Conduct in Research online training prior to the start of the summer program. Information will be provided.
- Students conducting science lab projects on or off-campus must take Lab Safety training prior to the start of their summer lab research. Lab safety training will be coordinated by the lab managers. Information will be provided.
- Students conducting research involving human subjects or vertebrate animals **MUST** submit an application to the IRB (irb@newhaven.edu) or IACUC (iacuc@newhaven.edu) within one week of acceptance into the program. A copy of the application must be provided to SURF at the same time.
- Students conducting research involving human subjects or vertebrate may not begin data collection until they receive approval from IRB or IACUC. A copy of the IRB or IACUC approval letter must be submitted to SURF.
- Attendance is required at virtual synchronous 3-day seminars scheduled during the opening and closing weeks of the summer program. Opening seminars are scheduled for **May 30, 31, & June 1**, with closing seminars scheduled on **August 1, 2, & 3, 2023**.
- A mid-program virtual progress check-in with the SURF Team during the week of **July 5 – 7** is mandatory. Check-in interviews will be conducted virtually, by appointment.
- Students are expected to be available to meet with their mentors at mutually agreed upon times and means of communication throughout the week. Students typically meet with mentors at least once a week, and more often, as needed or requested by the mentor.
- Students may accept employment on or off-campus, provided that employment does not interfere with SURF responsibilities, such as attendance at the required opening and closing seminars, and provided that the employment does not present a conflict of interest with the SURF research. The SURF project requires a commitment to completing the proposed research during the program. Students should plan on spending approximately 25 hours/week or more on SURF research projects. Acceptance of full-time internships during the 10-week summer SURF experience is not allowed.
- Students are expected to present preliminary research findings at the end of the summer program.

Fall 2023 Requirements

- Students must submit a final written report for archiving on the SURF web page in the Fall 2023 semester.
- Students must make a final presentation consisting of a video recording presenting their findings and/or participate in an on-campus showcase of SURF projects. The final presentations will be shared with SURF donors and made available on University webpages and publications. Students will be asked to sign a Media Release Form.

As part of the application process, SURF applicants will be asked to sign a contract to acknowledge student responsibilities.